

H&SC INTERIM INTEGRATION JOINT BOARD BUSINESS CYCLE AND MEETING DATES 2015/16

Aim

- 1.1 To provide the H&SC Integration Shadow Board with a focused and structured approach to the business that will be required to be conducted over the coming year.

Background

- 2.1 To deliver against targets and objectives, the Board must be kept aware of progress on a regular basis.
- 2.2 Board meeting agendas will be focused on strategic, clinical and care governance and financial issues at each meeting in order to facilitate strong debate of items.
- 2.3 Standing items will be submitted to the Board in full format however only verbal by exception reporting will be required at the meeting. Board members should be encouraged to seek complex detail of issues outwith the meeting.
- 2.4 Attached is the Business Cycle for 2015/16 for the H&SC Integration Shadow Board and Development sessions. The business cycle will remain a live document and subject to amendment to accommodate any appropriate changes to timelines, legislative requirements, etc.
- 2.5 The meeting dates schedule for 2015/16 is detailed below:-

Date	Time	Meeting
Wednesday 28 January 2015	9.30am to 12noon	ISB Development Session
Monday 9 February	2pm to 4pm	ISB Meeting
Monday 9 March	2pm to 4pm	ISB Meeting
Monday 27 April	2pm to 4pm	IJJB Meeting
Wednesday 20 May	9.30am to 12noon	IJJB Development Session
Monday 22 June	2pm to 4pm	IJJB Meeting
July NO MEETING		
Monday 10 August	2pm to 4pm	IJJB Meeting
Wednesday 23 September	9.30am to 12noon	IJJB Development Session
Monday 12 October	2pm to 4pm	IJJB Meeting
Wednesday 11 November	9.30am to 12noon	IJJB Development Session
Monday 14 December	2pm to 4pm	IJJB Meeting
Wednesday 20 January 2016	9.30am to 12noon	IJJB Development Session
Monday 1 February	2pm to 4pm	IJJB Meeting
Monday 7 March	2pm to 4pm	IJJB Meeting
Monday 18 April	2pm to 4pm	IJJB Meeting

- 2.6 In order to meet disability access requirements for meetings held in public, all H&SC Integration Shadow Board meetings will be held at Scottish Borders Council, Headquarters, Newtown St Boswells.

2.7 It is proposed that there are no H&SC Integration Shadow Board or Development sessions held in July.

Recommendation

The H&SC Integration Shadow Board is asked to **approve** the attached Business Cycle and meeting dates schedule for 2015/16.

Policy/Strategy Implications	Policy/strategy implications will be addressed in the management of any actions/decisions resulting from the business presented to the H&SC Integration Shadow Board.
Consultation	Programme Board
Risk Assessment	Risk assessment will be addressed in the management of any actions/decisions resulting from the business presented to the H&SC Integration Shadow Board.
Compliance with Board Policy requirements on Equality and Diversity	Compliant
Resource/Staffing Implications	Resource/staffing implications will be addressed in the management of any actions/decisions resulting from the business presented to the H&SC Integration Shadow Board.

Approved by

Name	Designation	Name	Designation
CLlr C Bhatia	Chair	Susan Manion	Chief Officer

Author(s)

Name	Designation	Name	Designation
Iris Bishop	Board Secretary		